

Job Posting



Job Title:	Research Analyst
Job ID:	2556
Location:	Qatar Campus
Deadline:	June 17 th , 2011
Full/Part Time:	Full-Time
Regular/Temporary:	Temporary
Posting Type:	Public Posting
Posting Details:	This is a 2-year contractual position commencing August 2011

Job Information - Support (Q)

The beautiful and culturally progressive State of Qatar is home to the world class post- secondary institution, College of the North Atlantic-Qatar (CNA-Q). Internationally recognized and acknowledged as a comprehensive technical college, CNA-Q is committed to high quality, student-centered, post-secondary education. This commitment is reflected through state of the art facilities, accessible and responsive technology programs and strong partnerships with industry.

We are seeking a dynamic, adventurous person who is culturally-sensitive and student-oriented and is excited about working in the State of Qatar

DUTIES: As an integral support to College operations and planning, research analysts employ primary and secondary research methodologies to inform institutional decision making. As part of the Institutional Research and Planning team, the successful candidate will: design and conduct institutional surveys; develop, manipulate and query databases; determine and perform analyses to facilitate appropriate interpretation of data; and organize and report information clearly and effectively.

QUALIFICATIONS: The successful candidate must have a Bachelor or Masters degree with an emphasis on research methodologies in a field such as social sciences, economics, statistics, public or business administration, and at least three years of experience working in a related field, including the compilation, analysis, interpretation and reporting of large datasets. Coupled with this experience, the successful candidate must understand and employ methodologies to ensure data integrity throughout each project. The Research Analyst will also have demonstrated experience with database reporting structures and possess advanced expertise in analytical software solutions such as Excel or SPSS, be dedicated to exemplary customer service, display excellent communication skills, and possess superb interpersonal and problem-solving skills. The successful candidate will be highly detail-oriented and have a proven ability to work independently while managing multiple projects of varying scope.

NOTE: Employment is contingent upon successful completion of the State of Qatar visa process.

If you are a **Canadian** citizen with excellent English language skills and are ready for a professional and personal adventure in the Middle East, we'd like to hear from you. Successful candidates will be required to provide a recent Certificate of Conduct. If called for an interview, you must provide original transcripts prior to the interview. Please visit our website <http://www.cna.nl.ca/careers/> to apply on line.

View our websites www.cna-qatar.com & www.cna.nl.ca/qatar for all the information you'll need to know about our employment opportunities, employment contracts, the immigration process, our campus, programs of study, employee life and so much more at CNA-Qatar. CREATE THE FUTURE YOU WANT!

College of the North Atlantic - Qatar Project
P. O. Box 1693 St. John's, NL A1C 5P7 Tel: 709-758-7347
For general inquiries e-mail: qatarjobs@cna.nl.ca